



Gloversville Public Library
Annual Meeting of the Board of Trustees
34 WEST Fulton Street
September 19, 2017
6:30pm

Pledge of Allegiance

- Acceptance of the minutes of the last annual meeting, Sept, 2016.
- Financial Report
- Director's Report
- Board President's Report
- Public Comment
- Adjourn

GLOVERSVILLE



PUBLIC
LIBRARY

Barbara Madonna
Library Director

2016-2017
Board of Trustees

Elizabeth Batchelor

Merry Dunn Brown

Lisa Buggeln

Vincent DeSantis

Patricia Donovan

Jay Ephraim

Robin Lair

Christine Pesses

Wanda Prew

Draft Minutes of the Groversville Public Library Annual Meeting

September 20, 2016

The Groversville Public Library held its Annual Meeting on September 20, 2016 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:30 P.M.

The following trustees were present: Christine Pesses, Elizabeth Batchelor, Robin Lair, Patricia Donovan, Merry Dunn Brown, Jay Ephraim and Wanda Prew. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Groversville Public Library, Nicole Hauser, Librarian I, Jean LaPorta, President of the Friends of the Groversville Public Library, and John Blackmon, claims auditor for the Groversville Public Library, also attended the meeting. Vincent De Santis and Lisa Buggeln were excused from the meeting.

Mrs. Pesses, President of the Board of Trustees, opened the meeting by leading the Trustees and other attendees in the Pledge of Allegiance.

Mrs. Pesses asked the Trustees to review the minutes of the annual meeting of September 15, 2015. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Mrs. Prew made a motion, seconded by Ms. Dunn Brown, to approve the minutes as presented. This motion was approved all voting aye.

At this point in the meeting, Mrs. Pesses introduced Philip Beckett, CPA to the Trustees. Mr. Beckett has been doing the yearly audit of the Library for the past several years and he reviewed his report with the Trustees for the fiscal year ending June 30, 2016.

Mrs. Pesses asked Mr. Frank if he would review the Annual Financial Report for the fiscal year ended June 30, 2016. Mr. Frank reviewed the report of income and expense for the year and explained the various ups and downs to budget. Mr. Frank also reviewed the current status of Grants in progress and the statement of Condition. Mrs. Lair made a motion, seconded by Ms. Dunn Brown, to accept the Annual Financial Report as presented. This was approved all voting aye.

Ms. Madonna distributed her Annual Report to the Community. Ms. Madonna commented that although the number of patrons coming into the Library was down many additional programs were offered throughout the year. The Trustees commended Ms. Madonna on an excellent Annual Report to the Community. The Report was accepted as presented.

Mrs. Pesses reviewed her report with the trustees and thanked Ms. Batchelor for all her work as Co-Chair of the Steering Committee for the Capital Campaign Project. Mrs. Pesses also thanked the entire Board of Trustees and Ms. Madonna, Library Director, and her staff for all their work and dedication to the Library.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time.

Hearing nothing, Mrs. Donovan made a motion, seconded by Ms. Batchelor to adjourn the Annual Meeting at 7:05 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Robin Lair
Secretary

*Serving Groversville
Since 1880*

58 East Fulton Street, Groversville, New York 12078

518-725-2819 ■ 518 773-0292 ■ gpl@sals.edu ■ www.groversvillelibrary.org

GLOVERSVILLE PUBLIC LIBRARY
FINANCIAL REPORT FOR THE
FISCAL YEARS ENDING JUNE 30, 2017 and JUNE 30, 2016

Prepared By,
Michael J. Frank, Treasurer and Recording Secretary

Submitted By,
Craig Clark, Vice President of Finance

**GLOVERSVILLE PUBLIC LIBRARY
RECEIPTS
FISCAL YEARS ENDING JUNE 30, 2017 and JUNE 30, 2016**

	Budget July 1, 2016 to June 30, 2017	Amount Rec'd. Current Year to Date	Amount Rec'd. Prior Year to Date	Over/(Under) Budget
Tax Levy	\$393,695.00	\$393,695.00	\$276,321.00	\$0.00
Investment Income	200.00	239.54	261.07	39.54
Gloversville Library Foundation, Inc. - Int. & Div.	63,910.00	63,910.00	150,189.01	0.00
Gloversville Library Foundation, Inc. - Donations	10,000.00	10,480.00	4,468.00	480.00
Government Affiliations	7,000.00	8,180.00	7,001.00	1,180.00
Fines & Miscellaneous Income	13,000.00	14,537.87	12,953.12	1,537.87
U. S. Treasury - Medical Ins. Credit Refunds	6,000.00	0.00	7,399.15	(6,000.00)
Friends of the Gloversville Public Library, Inc.	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL RECEIPTS	<u>\$503,805.00</u>	<u>\$501,042.41</u>	<u>\$468,592.35</u>	<u>(\$2,762.59)</u>
	<u>Public Library General Fund</u>			
Cash Balance on July 1, 2016	<u>\$321,074.64</u>			
Plus: Receipts Per Report	501,042.41			
Less: Expenses Per Report	<u>481,553.38</u>			
Cash Balance on June 30, 2017	<u><u>\$340,563.67</u></u>			
Accounts Payable as of 6/30/17	17,661.87			
Pension Plan Adj. Non Cash at 6/30/17	9,954.00			
Prepaid Expenses as of 6/30/17	<u>(10,593.86)</u>			
Adjusted Cash Balance on June 30, 2017	<u><u>\$357,585.68</u></u>			

**GLOVERSVILLE PUBLIC LIBRARY
BUILDING FUND
RECEIPTS & DISBURSEMENTS
FISCAL YEARS ENDING JUNE 30, 2017 and JUNE 30, 2016**

	<u>2017</u>	<u>2016</u>
Balance on July 1	\$258,781.58	\$131,139.66
Plus: Receipts:		
Interest on Money Market Account	45.76	47.17
NYS Division of Library Development	196,428.00	135,320.00
New York State Bullet Aid - Senator Farley	15,000.00	20,000.00
Total Receipts	<u>211,473.76</u>	<u>155,367.17</u>
Less: Paid Outs:		
Butler Rowland Mays Architects, LLP - Construction Doc., etc.	12,162.48	3,636.12
Carson Block Consulting, Inc. - Technology Consulting	8,000.00	0.00
Callanan Industries, Inc. - New Parking Lot	67,520.00	0.00
Adirondack Cabling, Inc. - Wiring Security Cameras	2,698.98	0.00
City of Gloversville - Site Plan Review & Historic Pres. Board Review	450.00	0.00
City of Gloversville - Building Permit	496.00	0.00
Butler Rowland Mays Architects, LLP - Masonry Restoration	23,588.18	0.00
Fulton County Center for Regional Growth - Rent Payments	35,000.00	0.00
Transfer to Construction Account to Open & Fund for Project	301,000.00	0.00
Ambient Environmental, Inc. - HAZMAT work	2,430.00	0.00
Butler Rowland Mays Architects, LLP - New Parking Lot	6,650.43	24,089.13
Total Paid Outs	<u>459,996.07</u>	<u>27,725.25</u>
Balance on June 30	<u><u>\$10,259.27</u></u>	<u><u>\$258,781.58</u></u>

**CONSTRUCTION CHECKING ACCOUNT
RECEIPTS & DISBURSEMENTS
FISCAL YEARS ENDING JUNE 30, 2017 and JUNE 30, 2016**

	<u>2017</u>	<u>2016</u>
Balance on July 1	\$0.00	\$0.00
Plus: Receipts:		
Interest on Checking Account	20.64	0.00
Transfer from Building Fund	301,000.00	0.00
Transfer from Foundation Capital Campaign	1,000,000.00	0.00
Total Receipts	<u>1,301,020.64</u>	<u>0.00</u>
Less: Paid Outs:		
Butler Rowland Mays Architects, LLP - Bid Documents, etc.	43,382.00	0.00
Butler Rowland Mays Architects, LLP - Construction Administration	7,069.21	0.00
U. W. Marx, Inc. - Construction Management	71,204.60	0.00
Fulton County Center for Regional Growth - Building Renovations	84,576.82	0.00
Schaap Moving Systems, Inc. - Move Library Contents	38,000.00	0.00
Ambient Environmental, Inc. - HAZMAT work	7,625.00	0.00
Fulton County Center for Regional Growth - Rent Payments	5,000.00	0.00
Bank Charges - Checks & Deposit Slips	125.59	0.00
Total Paid Outs	<u>256,983.22</u>	<u>0.00</u>
Balance on June 30	<u><u>\$1,044,037.42</u></u>	<u><u>\$0.00</u></u>

**AMAZON SMILE SAVINGS ACCOUNT
RECEIPTS & DISBURSEMENTS
FISCAL YEARS ENDING JUNE 30, 2017 and JUNE 30, 2016**

	<u>2017</u>	<u>2016</u>
Balance on July 1	\$0.00	\$0.00
Plus: Receipts:		
Deposit to Open Account	50.00	0.00
Donations Received	12.04	0.00
Total Receipts	<u>62.04</u>	<u>0.00</u>
Less: Paid Outs:		
None	<u>0.00</u>	<u>0.00</u>
Balance on June 30	<u><u>\$62.04</u></u>	<u><u>\$0.00</u></u>

**GLOVERSVILLE PUBLIC LIBRARY
DISBURSEMENTS
FISCAL YEARS ENDING JUNE 30, 2017 AND JUNE 30, 2016**

	Budget July 1, 2016 to June 30, 2017	Amount Disb. Current Year to Date	Amount Disb. Prior Year to Date	Over/(Under) Budget
Salaries - Full Time Employees	\$187,032.00	\$187,031.76	\$169,596.41	(\$0.24)
Salaries - Part Time Employees	52,902.00	37,096.32	49,503.21	(15,805.68)
Salaries - Custodians	25,507.00	25,507.20	25,007.04	0.20
F I C A & Medicare Tax	20,306.00	18,977.97	18,674.18	(1,328.03)
Unemployment Insurance	725.00	698.00	703.00	(27.00)
Disability Insurance	500.00	395.40	417.65	(104.60)
Medical Insurance	46,053.00	27,895.11	28,735.67	(18,157.89)
Pension Expense	30,000.00	37,190.00	12,851.75	7,190.00
Heat	9,000.00	4,570.31	5,883.04	(4,429.69)
Electricity	8,500.00	4,253.26	8,445.84	(4,246.74)
Telephone	2,880.00	4,080.45	2,861.40	1,200.45
Insurance	12,500.00	10,425.75	11,150.95	(2,074.25)
Books, Periodicals, etc.	46,500.00	45,666.95	43,604.51	(833.05)
Computer & Automation Services	16,000.00	23,322.98	11,306.46	7,322.98
Library, Building & Office Supplies	10,000.00	10,455.72	7,888.11	455.72
Maintenance & Repairs	9,000.00	12,467.86	5,536.86	3,467.86
Treasurer and Recording Secretary	8,400.00	8,400.00	7,900.00	0.00
Professional Fees	5,000.00	7,098.75	4,322.50	2,098.75
Election Expense	1,000.00	995.50	1,141.83	(4.50)
Professional Meetings & Travel	3,000.00	2,238.16	2,834.37	(761.84)
Events & Programming	4,500.00	5,083.43	2,533.95	583.43
Promotion Expense	2,500.00	4,165.98	5,671.18	1,665.98
General Expense	2,000.00	3,536.52	1,177.77	1,536.52
TOTAL EXPENSE	<u>\$503,805.00</u>	<u>\$481,553.38</u>	<u>\$427,747.68</u>	<u>(\$22,251.62)</u>

**GLOVERSVILLE PUBLIC LIBRARY
STATEMENT OF CONDITION
FISCAL YEARS ENDING JUNE 30**

	<u>2017</u>	<u>2016</u>
ASSETS:		
Cash - General Fund	\$ 346,661.16	\$ 316,584.59
Cash - Unemployment Reserve	10,924.52	9,780.65
Cash - Building Fund	10,259.27	258,781.58
Cash - Construction Account	1,044,037.42	0.00
Cash - Workforce Literacy Grant	193.73	193.73
Cash - Stewart's Foundation Grant	567.75	615.25
Cash - WGY Christmas Wish Grant	0.00	405.00
Cash - Advocacy Grant	1,350.00	0.00
Cash - Lions Club - Braille Grant	1,005.75	1,005.75
Land	133,483.99	56,589.13
Building & Improvements	750,347.00	750,347.00
Reserve for Depreciation - Building & Improvements	(92,688.85)	(69,592.85)
Construction Work in Progress	168,749.56	0.00
Prepaid Expenses	15,593.86	8,620.57
Other Assets	2.00	2.00
	<u>2,390,487.16</u>	<u>1,333,332.40</u>
TOTAL ASSETS	\$ 2,390,487.16	\$ 1,333,332.40
LIABILITIES & CAPITAL:		
Accounts Payable	\$ 17,661.87	\$ 21,669.22
Accrued Pension Liability	\$ 68,466.00	0.00
Net Worth	2,304,359.29	1,311,663.18
	<u>2,390,487.16</u>	<u>1,333,332.40</u>
TOTAL LIABILITIES & CAPITAL	\$ 2,390,487.16	\$ 1,333,332.40

**GLOVERSVILLE PUBLIC LIBRARY
STATUS OF GRANTS
FISCAL YEAR ENDING JUNE 30, 2017**

LIONS CLUB - BRAILLE GRANT

Balance Left in Grant at 7/01/16	\$	1,005.75
RECEIPTS		0.00
DISBURSEMENTS:		
None		0.00
Total Disbursements		0.00
Net Cash Remaining in Grant at 6/30/17	\$	1,005.75

STEWART'S FOUNDATION GRANT

Balance Left in Grant at 7/01/16	\$	615.25
RECEIPTS		600.00
DISBURSEMENTS:		
Computer & Automation		382.50
Events & Programming		50.00
Library Supplies		215.00
Total Disbursements		647.50
Net Cash Remaining in Grant at 6/30/17	\$	567.75

WGY CHRISTMAS WISH GRANT

Balance Left in Grant at 7/01/16	\$	405.00
RECEIPTS		0.00
DISBURSEMENTS:		
Computer & Automation		405.00
Total Disbursements		405.00
Net Cash Remaining in Grant at 6/30/17	\$	-

WORKFORCE LITERACY GRANT

Balance Left in Grant at 7/01/16	\$	193.73
RECEIPTS		0.00
DISBURSEMENTS:		
Program Supplies & Travel Reimbursement		0.00
Total Disbursements		0.00
Net Cash Remaining in Grant at 6/30/17	\$	193.73

GLOVERSVILLE PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS
FISCAL YEAR ENDING JUNE 30, 2017

1. Investment Income was up approximately \$40 from the budgeted amount for the year ended June 30, 2017. The higher investment income was primarily due to the return on our Unemployment Reserve Savings Account. The continued low interest rates on Money Market Accounts and other investment alternatives available for Municipal deposits have made earnings on available funds a very small part of the Library's income budget. The Library can only invest in Bank Deposit accounts and securities issued by the Federal Government. Interest and Dividends received from the Gloversville Library Foundation, Inc. were the same as the budgeted amount for the year ended June 30, 2017. Dividend and Interest income earned by the Foundation in excess of the budgeted amount were retained by the Foundation for financing use for the Building Renovation Project. Dividends and Interest received was below the fiscal year ended June 30, 2016 by approximately \$86,300. This was as planned with the retention of some of these earnings by the Foundation for the Library Renovation Project for financing the project.
2. Donations for the year ended June 30, 2017 were approximately \$500 above the budgeted amount for the year ended June 30, 2017. Donations were also up approximately \$6,000 from the previous year. Donations to the Library are generally often made in memory of a deceased friend or family member or in honor of a birthday or anniversary. This line item is estimated based on prior year's experience and can vary significantly from year to year. Donations in the past couple of years have also been focused more on the Capital Campaign than the Library Budget line item.
3. Government Affiliation income was above the budgeted amount by approximately \$1,200 due primarily to New York State increasing state aid for libraries and the Library receiving some City of Gloversville Pilot Program income. Affiliation Income was up from the prior year by approximately \$1,200 due to the same reasons noted above.
4. Fines and Miscellaneous Income increased by approximately \$1,500 from the budgeted amount for the year ended June 30, 2017. Income from Garage Sales in conjunction with the Library's Renovation Project were the primary reason for this increase. Fines and Miscellaneous Income increased approximately \$1,600 from the prior year ended June 30, 2016 due primarily to the reason noted above.
5. Medical Insurance Credit Refund from the United States Treasury decreased by \$6,000 from the budgeted amount due to the credit no longer being available to the Library. The Medical Insurance Credit Refund decreased approximately \$7,400 from the prior year due to the same reason noted above.
6. Total Salary Expense was below budget by approximately \$15,800 primarily due to lower than planned part time employees in connection with the move from the Library Building to the temporary space during the Renovation project. Total Salary Expense was up approximately \$5,500 from the year ending June 30, 2016 due primarily to a cost of living adjustment given to the employees in the fiscal year ending June 30, 2017.
7. F I C A and Medicare Tax Expense was under budget by approximately \$1,300 due to the lower salary expense. F I C A and Medicare Tax Expense was approximately \$300 higher than last year due to the increase in salaries for the reasons described above.
8. Medical Insurance Expense was under budget by approximately \$18,200 primarily as a result of the full time staff not using all of their reimbursement account balances and the retirement of two full time employees that were covered under the Medical Insurance. When preparing the 2016-2017 Budget the assumption was made that only one of the part time employees that replaced the two full time employees would elect to be covered under the Library's medical insurance plan. During the year neither elected to be covered under the Library's plan. Medical Insurance Expense was also under last year by approximately \$800 due to two fewer employees covered under the plan.
9. Pension Expense was over budget by approximately \$7,200 due primarily to the implementation of GASB 68 on the Library's Financial Statements. This new Accounting Pronouncement requires the Library to book an accrued pension liability on the Library's Financial Statements and the effect of this on the earnings statement was an additional expense of \$9,954 in addition to the cash payments made for the year ending June 30, 2017. Pension Expense was also higher than last year by approximately \$24,300 due to the GASB requirement and additional salaries covered in the pension plan in the current year.

10. Utility Expense (Heat and Electricity) was under budget in total by approximately \$8,700 due to a change in our provider for electric and gas in the current year. Due to this change in our provider, our Heat and Electricity Expense decreased by approximately \$5,500 from the prior year.
11. Insurance Expense was below the June 30, 2017 budgeted amount by approximately \$2,100. Insurance Expense decreased by approximately \$700 from the prior year due primarily to a decrease in our Worker's Compensation Insurance.
12. Books & Periodicals Expense was under budget by approximately \$800 due primarily to not spending all of the various department allotments with the pending move. Books and Periodicals Expense increased by approximately \$2,100 from the prior year due primarily to increases in newspaper rates and publishing costs.
13. Computer and Automation Expense was over budget by approximately \$7,300 due primarily to replacing computers in the Children's Room during the current year that was not planned for in the current year's budget. Computer and Automation Expense is up approximately \$12,000 from last year due primarily to the reason noted above.
14. Library, Building & Office Supply Expense was over budget by approximately \$500 primarily due to the timing of when supplies were purchased. This year's expense was over last year by approximately \$2,600 due to the cut back in purchasing last year in anticipation of moving the Library.
15. Maintenance and Repairs Expense was over budget by approximately \$3,500 due primarily to higher than expected payments for snow removal for the sidewalks and parking lot this year. The current year's expense was also over last year's by approximately \$6,900 due to the same reason noted above and some additional expenses in conjunction with the move of the Library.
16. Professional Fee Expense was over budget by approximately \$2,100 due to some unplanned additional Legal Fees regarding various Library matters. This expense category was also over last year's by approximately \$2,800 due to the same reason noted above.
17. Events and Programming Expense was over budget by approximately \$600 due primarily to additional supplies purchased for the new monthly Adult Craft program. Events and Programming Expense was over last year by approximately \$2,500 as more programs were planned in the current year and last year some programs were funded with grant money.
18. Promotion Expense was over budget by approximately \$1,700 due to spending more than anticipated on advertising the Library's various programs and with keeping the Library in the forefront with the Renovation Project. Promotion Expense was under last year by approximately \$1,500 due to various promotions last year that were not done this year including the Gloversville Reads Program last year.
19. General Expense was over budget by approximately \$1,500 this year due primarily to spending some of the Restoration Funds from the Garage Sale money that were recorded as additional income in Fines and Other Income. This included moving some of the Library's Art Objects. General Expense was over last year by approximately \$2,400 for the same reason noted above.

2016-2017
Annual Report for the Gloversville Public Library

Statistics for the year fiscal year July 2016-June 2017 are as follows
(figures in parentheses represent previous years)

	2016-17	2015-16	2014-15	2013-14	2012-13
<u>VISITORS</u>	78,027	(88,347)	(94,929)	(97,529)	(109,320)
<u>CIRCULATION</u>					
Books					
Adult Fiction	16,137	(16,764)	(18,384)	(20,440)	(21,364)
Adult Nonfiction	6,386	(7,324)	(9,021)	(8,822)	(9,783)
Subtotal	<u>22,523</u>	<u>(24,088)</u>	<u>(27,405)</u>	<u>(29,262)</u>	<u>(31,147)</u>
Teen Fiction	2,183	(2,469)			
Teen NF	16	(9)			
Subtotal	<u>2,199</u>	<u>(2,478)</u>	<u>(3,363)</u>	<u>(3,810)</u>	<u>(4,157)</u>
Juvenile Fiction	11,910	(12,091)	(11,417)	(15,131)	(17,490)
Juvenile Nonfiction	2,153	(2,902)	(4,245)	(3,879)	(4,353)
Subtotal	<u>14,063</u>	<u>(14,993)</u>	<u>(15,662)</u>	<u>(19,010)</u>	<u>(21,843)</u>
Other Materials					
Audiobooks	2,498	(3,018)			
eAudio	725	(1,096)			
eBooks	3,413	(2,891)			
Periodicals (magazines)	964	(911)			
eMagazines(zinio)	342	(204)			
DVD's	17,179	(17,485)			
Other Materials	292	(259)			
Other Materials Total	<u>25,413</u>	<u>(25,864)</u>	<u>(24,738)</u>	<u>(23,437)</u>	<u>(27,548)</u>
Total Circulation	64,198	(67,423)	(71,168)	(71,709)	(80,538)
<u>IN-HOUSE USE</u>					
Books					
Adult	636	(504)	(3,590)	(4,922)	(4,389)
Juvenile	1,082	(1,471)	(4,107)	(5,886)	(7,191)
Other Materials	15,058	(12,378)	(15,985)	(13,906)	(15,090)
Subtotal	<u>16,776</u>	<u>(10,729)</u>	<u>(23,682)</u>	<u>(24,714)</u>	<u>(26,670)</u>
Grand Total Collection Use	80,974	(78,152)	(94,850)	(96,423)	(107,208)

2016-2017
Annual Report for the Gloversville Public Library

REFERENCE QUESTIONS

Adult Ref	706	(1,812)	(4,319)	(5,723)	(5,740)
Adult Tech	376	(926)			
Juvenile Ref	483	(346)	(1,405)	(1,430)	(1,494)
Juvenile Tech	268	(146)			
	1,833	(3,230)	(5,724)	(7,153)	(7,234)

ADULT & TEEN MEETINGS AND PROGRAMS

2012-2013	87 Programs with 819 people	2013-2014	105 Programs with 892 people
2011-2012	190 Programs with 1,843 people	2014-2015	225 Programs with 2,366 people
2010-2011	172 Programs with 2,196 people	2015-2016*	248 Programs with 2,445 people
2009-2010	115 Programs with 1,167 people	2016-2017	387 Programs with 3055 people
2008-2009	151 Programs with 1,714 people		
2007-2008	163 Programs with 1,029 people		
2006-2007	92 Programs with 931 people		
2005-2006	101 Programs with 1,166 people		

JUVENILE PROGRAMS

2012-2013	134 Programs with 2,277 people	2013-2014	155 Programs with 2,495 people
2011-2012	107 Programs with 2,943 people	2014-2015	165 Programs with 3,519 people
2010-2011	106 Programs with 2,647 people	2015-2016	198 Programs with 6,523 people
2009-2010	135 Programs with 3,726 people	2016-2017	148 Programs with 4579 people
2008-2009	134 Programs with 2,943 people		
2007-2008	155 Programs with 4,485 people		
2006-2007	131 Programs with 6,296 people		
2005-2006	244 Programs with 6,795 people		

***TEEN PROGRAMS**

2015-2016	50 Teen programs with 373 people
2016-2017	44 Teen programs with 287 teens

INTERLIBRARY LOAN

	2016-17	2015-16	2014-15	2013-14	2012-13
<u>Material Borrowed</u>					
Books/Serials				(8,073)	(9,777)
Audio/Visual				(1,983)	(2,424)
Total	7,714	(8,367)	(11,325)	(10,056)	(12,201)
<u>Material Loaned</u>					
Books/Serials				(7,006)	(6,569)
Audio/Visual				(187)	(124)
Total	8,742	(8,012)	(8,344)	(7,193)	(6,693)

2016-2017
Annual Report for the Gloversville Public Library

HISTORICAL ROOM

Visitors	57	(117)	(116)	(147)	(177)
Books Used	138	(227)	(199)	(326)	(265)
Reference Questions	5	(31)	(64)	(82)	(49)
Telephone Reference	0	(0)	(0)	(0)	(14)
Letters/Emails	0	(0)	(0)	(0)	(2)

COMPUTER USAGE

	24,369	(26,640)	(19,042)	(16,981)	(15,130)
--	--------	----------	----------	----------	----------

REGISTRATION

New Patrons

Adult			(416)	(403)	(472)
Juvenile			(139)	(176)	(208)
Total	474	(537)	(555)	(579)	(680)

Total Patrons

Resident	5,652	(8,499)	(7,166)	(7,162)	(7,255)
Non-Resident	1,718	(1,151)	(2,389)	(2,453)	(2,300)
Total	7,370	(9,650)	(9,555)	(9,615)	(9,555)

ADDITIONS TO COLLECTION

	2,955	(3,060)	(3,303)	(3,109)	(3,621)
--	-------	---------	---------	---------	---------

LIBRARY HOLDINGS

Books	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>
Adult Fiction	8,220	(8,396)	(8,275)	(10,135)	(10,443)
Adult Nonfiction	9,415	(10,327)	(13,363)	(13,906)	(14,914)
Teen Fiction & NF	1,577	(1,355)	(1,650)	(1,308)	(2,024)
	19,212	(20,078)	(23,288)	(25,349)	(27,381)
Juvenile Fiction	7988	(7,195)	(7,268)	(7,397)	(8,271)
Juvenile Nonfiction	3535	(3,901)	(5,495)	(5,588)	(5,672)
Subtotal	11,523	(11,096)	(12,763)	(12,985)	(13,943)
Book Total	30,735	(31,174)	(36,051)	(38,334)	(41,324)
Other Materials					
Audiobooks	1,184	(1,130)			
DVD's	2,347	(2,273)			
Other	529	(769)			
Other Materials Total	4,060	(4,172)	(3,791)	(4,051)	(4,145)
Holdings Total	34,795	(35,346)	(39,842)	(42,385)	(45,469)

RENOVATION

The Carnegie building renovation project was a dominate theme throughout the year.



Additional grants were received, the project went out to bid and construction began in May 2017.



We anticipate returning to the facility in the Fall of 2018.



Mission

The Gloversville Public Library commits itself to the citizens of the Gloversville Enlarged School District to be a community resource that provides access to information and technology, educational and cultural events while remaining a center for research and recreational pursuits.

Board of Trustees

President - Christine Pesses
VP - Merry Dunn Brown
VP of Finance - Craig Clark
Secretaries - Robin Lair &
Lisa Buggeln

Elizabeth Batchelor Brian Mazza
Jay Ephraim Wanda Prew

Staff

Linda Callahan Bonnie Howard
Linda Conroy Circe Johnson
Jameson Duross Barbara Madonna
George Emden Shari Peto
Sally Fancher Natalia Umamo
Nicole Hauser

Support Organizations



Gloversville Library
Foundation Inc.



Gloversville Public Library 2016-2017 Annual Report



34 West Fulton Street (PO Box 73)
Gloversville, New York 12078
518-725-2819
www.gloversvillelibrary.org

SERVICES AND PROGRAMS



- Purchased 3 new education computers for children's room 7,820 uses.
- Relocated to temporary location: 34 WEST Fulton St.
- Worked with 17 community partners.
- Offered 55 adult Spanish lessons with an average of 7 adults in each class. Plus 6 youth classes with 10 students each.
- Held 26 new adult craft programs with 316 participants.
- Drop-In Tech and Tech Appointments assisted 46 patrons.
- 84 StoryTimes reached 1,242 children, parents and caregivers.
- Introduced a Maker Cart for children and teens. 218 users.
- Partnered with NYS to offer income tax preparation assistance.
- Launched Every Child Ready to Read workshops. For parents and community partners.
- Began an outreach program with Fulton Center for Rehabilitation.
- Provided museum passes to Adirondack Experience (formerly Adirondack Museum at Blue Mountain Lake), Arkell Museum at Canajoharie, USS Slater in Albany, and the Children's Museum in Saratoga.
- Summer programs included workshops by HealthLink, MiSci and the Tang Museum, "Jog with a Frog," visiting the community garden on Fremont St, "Burgoyne's Shipwreck," and "Turtle Dance."
- Partnered with Excel Staffing for a job fair.
- 16 community members took the summer exercise challenge and logged over 2786 miles.

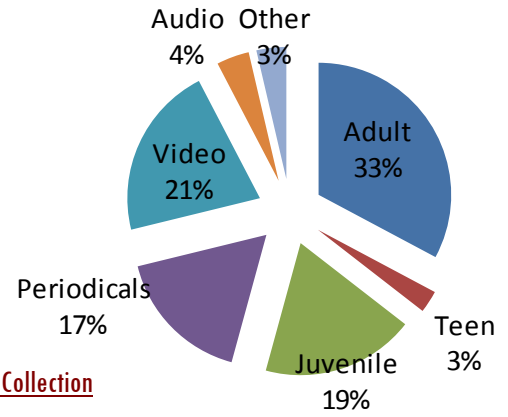
BUDGET

Expenses		Income	
Personnel:	\$305,489	Tax Levy:	\$276,321
Materials:	\$ 43,605	Foundation:	\$150,189
Operations:	<u>\$ 78,654</u>	Miscellaneous:	<u>\$ 42,802</u>
	\$427,747		\$469,312

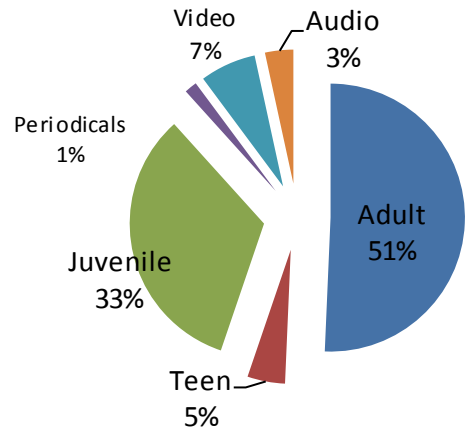
By the Numbers

Population:	19,422
Visitors:	78,027
Staffing:	6 Full-time, 5 Part-time
Circulation:	80,942*
Computer/Wifi use:	24,369
Reference questions:	1,833
Programs:	579
Collection size:	34,795*
Additions to Collection:	2,593

Circulation and In-House Use of Collection



Holdings by Collection



Note: eBooks, downloadable audiobooks and emagazines are included in circulation but not in holdings. All of the MVLS libraries contribute to one shared collection of eresources.