



Gloversville Public Library
Meeting of the Board of Trustees
34 WEST Fulton Street
April 17, 2018
6:30pm

Public Hearing on the budget
Pledge to the Flag
Public Comment

1. Accept minutes of the March 2018 meeting
2. Treasurer's Report
3. Budget and Finance
Warrant
4. Friends
5. Building and Grounds
Garage sale in the fall
6. AD HOC Steering Committee
7. AD HOC Policy
8. Personnel Committee
Library Assistant
9. Program Committee
10. Public Relations Committee
11. Director's Report
12. President's Report
Plan of Service
13. Foundation
14. Old Business
Election May 1, 2018 11am-8pm
15. New Business
16. Adjourn

Next Meeting: May 15, 2018



Draft Minutes of the Gloversville Public Library Board of Trustees Meeting March 20, 2018

The Gloversville Public Library Board of Trustees held a meeting on March 20, 2018 in the Meeting Room at the Library's temporary location, 34 W. Fulton Street, Gloversville, New York at 6:30 P.M.

The following trustees were present: Christine Pesses, Craig Clark, Frank Carangelo, Merry Dunn Brown, Elizabeth Batchelor and Charles Reed. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Gloversville Public Library, Nicole Hauser, Librarian I, Jean LaPorta, President of the Friends of the Gloversville Public Library and John Blackmon, Claims Auditor for the Gloversville Public Library, also attended the meeting. Lisa Buggeln and Brian Mazza were excused from the meeting.

Barbara Madonna
Library Director

Mrs. Pesses, President of the Board of Trustees, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the public wished to present at this time. Hearing nothing, the regular meeting was convened at this point.

2017-2018
Board of Trustees

Mrs. Pesses introduced Wade Abbott and Eric Trahan from the Mohawk Valley Library System. Mr. Abbott reviewed his final report based on input and observations from Community Workshops held with different groups in our local service area. This effort was made to provide community input in the development of the Library's next three-year Plan of Service to begin with the moving back into the Library building later this fall. Mrs. Pesses thanked both of them for their time spent on this project.

Elizabeth Batchelor

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on February 20, 2018. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Mr. Clark made a motion, seconded by Ms. Batchelor, to approve the minutes of the meeting of February 20, 2018 as presented. This motion was approved all voting aye.

Merry Dunn Brown

Mrs. Pesses asked Mr. Frank to review the Financial Report for the month of February 2018 and the eight-month period ending February 28, 2018. Mr. Frank informed the Trustees that our income for the eight-month period is up approximately \$200 from the same period of last year due primarily to the increase in Donations received through the Foundation of approximately \$5,300, being partially offset by lower Fines and Miscellaneous Income. Fine Income is down approximately \$1,700 and Miscellaneous Income is down approximately \$4,200 due to the extra income from the garage sale last year. Mr. Frank also reported that we had received our interest payment on our First Nonprofit Unemployment Reserve Account of \$520 for the calendar year ending December 31, 2017. Expenses for this year-to-date are up approximately \$18,600 from the same period of last year primarily due to the higher salary expense and related payroll taxes related to raises given to the employees effective July 1, 2017 and the rent expense for the temporary location being offset by lower Library Supplies, lower Utilities Expense and lower Computer and Automation Expense. The lower Computer and Automation Expense is due to the new Children's Room computers that were purchased in December of 2016. Mr. Frank asked the Board for any questions or comments on the Financial Report. Hearing none, Ms. Dunn Brown made a motion, seconded by Mr. Reed, to accept the Financial Report as presented. This was approved all voting aye.

Lisa Buggeln

Frank Carangelo

Craig Clark

Jay Ephraim

Brian Mazza

Christine Pesses

Charles Reed

Mr. Frank distributed the Warrants list for March 2018 numbered 1245 through 1275 which was audited by John Blackmon our Claims Auditor. Mr. Blackmon found all claims to be legitimate claims for monies due from the Gloversville Public Library and recommended payment of same. Ms. Batchelor made a motion, seconded by Ms. Dunn Brown, to approve the Warrants and to have Mr. Frank, our Treasurer, prepare checks for payment of these claims. This was approved all voting aye.

Mr. Frank informed the Trustees that the Gloversville Library Foundation did not need to draw on their Line of Credit with NBT Bank in March 2018 since the Library had received \$900,000 of the \$1,000,000 in Grant money from the NYS Office of Parks, Recreation and Historic Preservation (SHPO) Grant money for the renovation project.

Mrs. LaPorta informed the Trustees that The Friends of the Gloversville Public Library organization had sent the Scholarship information to the Gloversville High School and was waiting for applications from seniors. Mrs. LaPorta also informed the Trustees that the Friends newsletter would be out soon. Mrs. LaPorta also informed the Trustees that some members of the Friends are working on the Committee that is doing the planning for the Grand Reopening of the Library. Mrs. LaPorta also expressed her thanks for Ms. Madonna and Mrs. Hauser's help with the Art Show.

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58 East Fulton Street, Gloversville, New York 12078

518-725-2819 ■ 518 773-0292 ■ gpl@sals.edu ■ www.gloversvillelibrary.org

Ms. Batchelor informed the Trustees that the renovation work is progressing and that the interior is really beginning to take shape. Tours can still be scheduled as conditions permit.

Ms. Madonna informed the Trustees that some Library Policies are being reviewed by the AD HOC Policy Committee and that they should be ready for the first reading at the April Trustees meeting.

Ms. Madonna informed the Trustees that she had received a first list for the Library Assistant position from Civil Service and had submitted Sally Fancher's name for approval. Ms. Madonna also informed the Trustees that a second list was received from the test and that Christine Prokopiak had been selected to fill Bonnie Howard's position.

Ms. Madonna also distributed a schedule of Events planned for April at the Library.

Ms. Dunn Brown informed the Trustees that Sally Fancher, Barbara Madonna and Nicole Hauser had done an excellent job with getting the Art Show together and that the show was still open at the Chamber of Commerce office Monday through Friday from 8 AM to 5 PM. Ms. Dunn Brown also informed the Trustees that an Advocacy table was present at the Art Show. Ms. Dunn Brown also informed the Trustees that Student Meetings will be held at Fulton Montgomery Community College as part of the information gathering for the Plan of Service, with the first one scheduled for April 12, 2018 from 12:30 to 2 PM.

Ms. Madonna informed the Trustees that Mrs. Hauser had submitted a Grant Application to the Stewarts Foundation and we were approved for \$600. Ms. Madonna also informed the Trustees that we were starting to use Mail Chip for our communications with patrons and other members of the public. Ms. Madonna also thanked the Friends for their support of the Art Show. Ms. Madonna also informed the Trustees that the MVLS annual dinner would be held on May 9, 2018. Ms. Madonna also informed the Trustees that in the two house state budget proposals the Assembly had approved the Library level of support at the 2017 level and that both houses had approved an increase of \$50 million for construction. On the Federal side, however IMSL (Institute of Museums Services and Libraries) funding is facing cuts by President Trump. It is important that we advocate at the Federal level as well as the state level because more than 75% of the State Library, Museum, Archive and Division of Library Development budgets are funded by this federal program.

Mrs. Pesses informed the Trustees that work on the Plan of Service would need to be done by October 2018.

Mr. Frank informed the Trustees that the Gloversville Library Foundation Board had not met since the last Board meeting.

Mrs. Pesses asked if there was any old business to come before the meeting. Ms. Madonna informed the Trustees that there were three positions open on the Board of Trustees that would be up for election in May. Mrs. Pesses asked if there was any new business to come before the meeting. Hearing none, a motion was made by Ms. Dunn Brown, seconded by Mr. Carangelo, to go into Executive Session at 8:19 PM. This was approved all voting aye. At 8:20 PM Mr. Reed made a motion to come out of Executive Session. This motion was seconded by Mr. Carangelo and approved all voting aye.

Ms. Batchelor made a motion seconded by Ms. Dunn Brown, to approve George Emden IV's request for a leave of absence starting on March 21st and continuing for five subsequent weeks This was approved all voting aye.

Mr. Carangelo made a motion to adjourn at 8:22 PM. This motion was seconded by Ms. Dunn Brown and approved all voting aye.

The next meeting of the Board of Trustees will be held on Tuesday April 17, 2018 at 6:30 PM.

Michael J. Frank
Recording Secretary

Lisa Buggeln
Secretary

GLOVERSVILLE PUBLIC LIBRARY

MONTH AND YEAR-TO-DATE INCOME REPORT AND CASH RECONCILIATION

MARCH 2018

	Budget July 1, 2017 to June 30, 2018	Amount Received Curr. Month	Amount Received Current Year to Date	Amount Received Prior Year to Date	Remaining Balance to be Received Curr. Year
Tax Levy	\$393,695.00	\$0.00	\$393,695.00	\$393,695.00	\$0.00
Investment Income	200.00	1.81	638.63	218.96	(438.63)
Gloversville Library Foundation Inc. - Int. & Div.	64,000.00	0.00	64,000.00	63,910.00	0.00
Gloversville Library Foundation Inc. - Don. Reg.	5,000.00	0.00	9,453.00	4,230.00	(4,453.00)
Government Affiliations	7,000.00	0.00	7,714.44	8,120.00	(714.44)
Fines & Miscellaneous Income	10,800.00	1,013.35	7,082.72	12,229.51	3,717.28
Friends of the Gloversville Public Library, Inc.	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL RECEIPTS	<u><u>\$490,695.00</u></u>	<u><u>\$1,015.16</u></u>	<u><u>\$492,583.79</u></u>	<u><u>\$492,403.47</u></u>	<u><u>(\$1,888.79)</u></u>
	<u>Income Cash Reconcilement</u>				
Income Cash Balance on March 1, 2018	<u>\$504,048.81</u>				
Plus: Receipts Per Report	1,015.16				
Less: Capital Expenditures - Computers	0.00				
Less: Expenses Per Report	<u>31,097.87</u>				
Income Cash Balance on March 31, 2018	<u><u>473,966.10</u></u>				
Accounts Payable as of 03/31/18	0.00				
Prepaid Expenses as of 03/31/18	<u>(6,176.25)</u>				
Actual Cash Balance on March 31, 2018*	<u><u>\$467,789.85</u></u>				
*Note - Amount of Balance Loaned to Construction Account at 03/31/18	\$ 400,000.00				

Prepared By,
Michael J. Frank, Treasurer

Submitted By,
Craig Clark, Vice President of Finance

GLOVERSVILLE PUBLIC LIBRARY
OTHER LIBRARY BANK ACCOUNTS

BUILDING FUND MONEY MARKET ACCOUNT

Balance on March 1, 2018	\$1,938.77
Plus: Receipts:	
Interest on Money Market Account	0.31
Transfer from Construction Account	30,000.00
Less: Paid Outs:	
National Grid - Library Building & Construction Hook Up	1,763.19
Frontier Communications - Tech Hookup for Contractors	59.99
Fulton County Center for Regional Growth - Rent	5,000.00
	<hr/>
Balance on March 31, 2018	<u><u>\$25,115.90</u></u>

CONSTRUCTION CHECKING ACCOUNT

Balance on March 1, 2018	\$734,419.96
Plus: Receipts:	
Interest Earned	11.04
Grant Money Received	0.00
Campaign Funds from Library Foundation	0.00
Loan From Income Cash Account	0.00
Funds Borrowed By Foundation for Construction	0.00
Less: Paid Outs:	
Transfer to Building Fund	30,000.00
Bunkoff General Contractors, Inc.	234,407.75
DLC Electric, LLC	81,174.16
SRI Fire Sprinkler, LLC	10,735.00
Rozell East, Inc.	16,553.75
Mazone Plumbing & Heating, Inc.	73,999.77
Butler Rowland Mays Architects, LLP	12,821.30
	<hr/>
Balance on March 31, 2018	<u><u>\$274,739.27</u></u>

AMAZON SMILE SAVINGS ACCOUNT

Balance on March 1, 2018	\$96.68
Plus: Receipts:	
Donations	0.00
Less: Paid Outs:	
None	0.00
	<hr/>
Balance on March 31, 2018	<u><u>\$96.68</u></u>

GLOVERSVILLE PUBLIC LIBRARY

MONTH AND YEAR-TO-DATE COMPARISON EXPENSE REPORT

MARCH 2018

	Budget July 1, 2017 to June 30, 2018	Amount Expended Curr. Month	Amount Expended Current Year to Date	Amount Expended Prior Year to Date	Current Year Unexpended Balance
Salaries - Full Time Employees	\$194,856.00	\$ 16,238.00	\$ 146,142.00	\$ 140,273.82	\$48,714.00
Salaries - Part Time Employees	78,148.00	3,746.89	30,386.51	27,252.12	47,761.49
Salaries - Custodians	26,781.00	1,679.27	19,533.35	19,130.40	7,247.65
F I C A & Medicare Tax	22,933.00	1,644.25	14,879.99	14,199.78	8,053.01
Unemployment Insurance	725.00	0.00	534.50	520.25	190.50
Disability Insurance	500.00	0.00	575.43	395.40	(75.43)
Medical Insurance & Reimbursements	44,017.00	2,232.78	24,557.58	22,210.26	19,459.42
Worker's Compensation Insurance	3,200.00	0.00	3,558.79	3,511.54	(358.79)
Pension Expense	30,222.00	0.00	20,636.50	19,680.50	9,585.50
Heat	0.00	0.00	0.00	3,314.47	0.00
Electricity	0.00	0.00	0.00	3,280.87	0.00
Rent	25,000.00	0.00	25,000.00	0.00	0.00
Telephone	3,000.00	238.64	2,142.60	2,189.50	857.40
Insurance	10,300.00	0.00	8,871.67	7,783.26	1,428.33
Books, Periodicals, etc.	46,500.00	1,627.17	36,563.64	35,805.08	9,936.36
Computer & Automation Services	16,000.00	883.47	7,442.32	19,820.01	8,557.68
Library, Building & Office Supplies	10,000.00	962.62	4,759.31	6,735.19	5,240.69
Maintenance & Repairs	4,000.00	231.40	1,281.21	4,948.07	2,718.79
Treasurer & Recording Secretary	8,400.00	700.00	6,300.00	6,300.00	2,100.00
Professional Fees	5,500.00	100.00	1,640.00	2,098.75	3,860.00
Election Expense	1,000.00	0.00	0.00	64.50	1,000.00
Professional Meetings & Travel	3,000.00	197.06	1,708.93	1,694.27	1,291.07
Events & Programming	3,000.00	292.57	2,651.54	3,052.33	348.46
Promotion Expense	4,000.00	154.00	3,221.54	2,503.57	778.46
General Expense	2,000.00	169.75	697.43	1,077.82	1,302.57
TOTAL EXPENSE	\$543,082.00	\$31,097.87	\$363,084.84	\$347,841.76	\$179,997.16

GLOVERSVILLE PUBLIC LIBRARY

CHECK AND CASH DISBURSEMENTS

MARCH 2018

<u>Check No.</u>	<u>Warrant Number</u>	<u>Payee</u>		<u>Fund</u>
DM		E F T United States Treasury (2,472.86)	\$837.43	FICA & Medicare Expense
			1,635.43	Payroll
5651		Gloversville Public Library	8,355.49	Payroll
5652	1245	Barbara J. Madonna	392.50	Petty Cash
5653	1246	Frontier Communications	238.64	Telephone
5654	1247	Michael J. Frank	700.00	Treasurer & Rec, Sec.
5655	1248	Baker & Taylor Books	479.78	Books
5656	1249	The Paul Revere Life Insurance Company	278.54	Medical Insurance
5657	1250	M V P Health Care, Inc.	1,937.80	Medical Insurance
5658	1251	United Health Care	1.08	Medical Insurance
5659	1252	The Leader-Herald	154.00	Promotion Expense
5660	1253	Unique Management Services, Inc.	44.75	G/E - Collection Expense
5661	1254	Kathryn Mc Cary	100.00	Professional Fees
5662	1255	Derby Office Equipment, Inc.	80.00	Events & Programming
5663	1256	Mohawk Valley Library System	863.47	Computer & Automation
5664	1257	Palmateer Trucking & Container Service	225.00	Maintenance & Repairs
5665	1258	Adirondack Museum	75.00	Events & Programming
5666	1259	Destroyer Escort Historical Museum	60.00	Events & Programming
5667	1260	Postmaster	125.00	G/E - Box Rent
5668	1261	Business Card (961.46)	20.00	Computer & Automation
			160.00	Prof. Meetings & Travel
			284.93	A/V - DVDs
			360.00	Library Supplies
			86.58	Books
			49.95	Events & Programming
5669	1262	Quill Corporation	602.62	Library Supplies
5670	1263	Circe Johnson	37.06	Prof. Meetings & Travel
5671	1264	Center Point Large Print	27.27	Books
5672	1265	Audio Editions	316.36	A/V - DVDs
5673	1266	Johnstown Public Library	9.20	Fines, etc.
5674		Gloversville Public Library	8,087.99	Payroll
DM		Oppenheimer Funds - 403b Plan	540.00	403b Plan
DM		E F T NYS & Local Retirement System	375.62	Pension - Withholdings
DM		E F T NYS Tax Department	844.40	Payroll
DM		E F T United States Treasury (2,352.43)	806.82	FICA & Medicare Expense
			1,545.61	Payroll
DMS		Jaeger & Flynn Associates, Inc. - Reimbursements	294.98	Medical Insurance
		CHECK AND EFT PAID OUTS - MARCH 2018	<u>31,033.30</u>	
		PETTY CASH PAID OUTS - MARCH 2018		
		Events & Programming	27.62	
		Maintenance & Repairs	6.40	
		Newspapers (Books)	<u>432.25</u>	
		TOTAL MARCH 2018 PAID OUTS	<u>\$31,499.57</u>	
		Less: Fines, etc.	(9.20)	
		Less: Petty Cash Check	<u>(392.50)</u>	
		NET TO BALANCE TO EXPENSES	<u>\$31,097.87</u>	

GLOVERSVILLE PUBLIC LIBRARY
GRANTS AND OTHER ITEMS IN PROCESS

LIONS CLUB - BRAILLE GRANT

Balance as of March 1, 2018		\$0.00
Grant Money Received		0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Grant Money Left at March 31, 2018		\$0.00

STEWART'S GRANT

Balance as of March 1, 2018		\$472.79
Grant Money Received		600.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Grant Money Left at March 31, 2018		\$1,072.79

W G Y CHRISTMAS WISH GRANT

Balance as of March 1, 2018		\$300.00
Grant Money Received		0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Grant Money Left at March 31, 2018		\$300.00

ADVOCACY GRANT

Balance as of March 1, 2018		\$80.66
Grant Money Received		0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Grant Money Left at March 31, 2018		\$80.66

WORKFORCE LITERACY GRANT

Balance as of March 1, 2018		\$193.73
Grant Money Received		0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Grant Money Left at March 31, 2018		\$193.73

APPROPRIATION FOR FUTURE AUDIT

Balance as of March 1, 2018		\$3,125.00
Appropriation Provided For In 2017-2018 Budget		0.00
Expenses Paid From Appropriation Funds:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Appropriation Funds Left at March 31, 2018		\$3,125.00

RESTORATION FUNDS RECONCILEMENT

Balance as of March 1, 2018		\$4,149.18
Funds Received - Garage Sale		0.00
Expenses Paid From Restoration Funds:	<u>Check No.</u>	<u>Purpose</u>
None		0.00
Total Expenses		0.00
Balance of Restoration Funds Left at March 31, 2018		\$4,149.18



Gloversville Public Library
Director's Report: March 2018
Barbara Madonna – Director

March started off with “Local Inspirations,” the Library’s art show at the Chamber of Commerce. A reception was held on March 14 and the Chamber stated that attendance for our show was the largest they have ever had for a show. What was more impressive was the number of patron/artists for whom this was their first show – ever. One of the goals of the program was to highlight the talent in our community that the staff sees every day. With over 30 artists and so many pieces that we had to limit the show to two per artist, I’d say we succeeded.

Furniture for the Friends new room in the renovated building was discussed at their meeting and everyone agreed to recycle what we have available until the Friends can see how the space will be used.

The Policy Committee continues to work through updating the Library’s policies. There will be a few ready for a first reading at the April Board meeting.

The renovation project is making progress. The south addition, adjacent to Walrath and Stewart funeral home is going up, literally. We are still awaiting steel for the east addition that includes the elevator and second stairwell. Tile was installed in the upper restrooms. Sections of the old roof were removed to prepare for the attachment of roof of the additions. Taping and sheetrock continue on all floors. Finished carpentry seems to bounce around the building, but I’m sure there is a plan. Once the steel for the east addition arrives the elevator piston and the chiller for the HVAC will be installed. Then the site crew can come back and begin grading the south side of the property.

Meetings

- | | |
|------------------------|--|
| March 1 st | Friends of the Library meeting |
| March 2 nd | Meeting to discuss campaign plaques |
| March 7 th | 1) Staff meeting
2) Nicole Hauser |
| March 8 th | Grand Opening Staff meeting |
| March 9 th | Contractors’ meeting |
| March 12 th | Christine Prokopiak |
| March 13 th | 1) George Emden
2) Christine Prokopiak
3) Policy Committee meeting |
| March 14 th | “Local Inspirations” reception at Chamber of Commerce |
| March 15 th | 1) Bruce Winters, Adirondack Cabling
2) MVLS Board meeting
3) Erin McAvoy, Jaeger & Flynn
4) Terry Souza, Fulton County Personnel Department
5) Diane Edwards, NBT Insurance Inc.
6) Chris Hopf, UW Marx
7) Merry Brown
8) Plan of Service meeting
9) Chris Pesses and Merry Brown |
| March 16 th | 1) Proctor two exams
2) Kathryn McCary, McCary and Huff
3) Erin McAvoy, Jaeger and Flynn |
| March 20 th | Board of Trustees meeting |
| March 21 st | 1) Staff meeting
2) Nicole Hauser
3) John Fonda |

- March 22nd 1) Grand Opening Staff meeting
2) John Purcell, Amsterdam Recorder
- March 23rd 1) Contractors' meeting
2) Wade Abbott, MVLS.
3) Frank Rees, NYS Division of Library Development
4) Mike Anich, Leader-Herald
5) Meeting to discuss campaign plaques
- March 27th 1) Meeting to discuss campaign plaques
2) Policy Committee meeting
- March 28th 1) staff meeting
2) Nicole Hauser
3) Kali Angel, Accent Furniture
4) Steve Mohan, DLC Electric and Chris Hopf, UW Marx
5) Marty Krempa
- March 29th 1) New York State and Local Retirement System
2) Kathryn McCary, McCary and Huff
3) Cathy Ellis
4) Chris Hopf, UW Marx
- March 30th 1) Craig Duncan, Accent Furniture
2) Jennifer Jennings, Fulton County Center for Regional Growth
3) New York State Department of Labor



Gloversville Public Library

Children's Room Report: March 2018

Sally Fancher – Head of Children's Services

Happy Birthday Dr. Seuss! Once again the Library was represented at "Read Across America" hosted by Park Terrace Elementary school. It was a great time reading to two classes, K and Pre-K. This time was also used to promote library services and the upcoming "Library Rocks" summer reading theme.

The weekly e-mails should be on track, after many setbacks, with the adoption of MailChimp as our mass e-mail service. With the approach of summer and an increase in programming, we would be at a loss without this tool.

Capital District Child Care Council had scheduled a "Sensory Play" workshop, but had to re-schedule at the last minute. We have rescheduled this program for May 8th. We hope to be able to share this program with our families.

We are doing very well in the scheduling of Summer Reading programs, workshops and Traveling Story Time. We will be launching in June, with a young magician from Schenectady, who will return to do a workshop for the older kids in July. We have a singer/story teller for the grade school kids and a singer/dancer for the preschoolers. Of course, all ages are welcome to these family friendly programs. There will be a car-seat safety presentation by Fulton County Public Health representative, Alyssa Craig, who will also return and host a story hour in late August.

We have scheduled the following businesses as partners in our Traveling Story Time: Fulton County Museum, Fulton County Barber Shop, Romano Acro/Dance studio, Beau Monde Day Spa, The First Congregational Church, Mohawk Harvest Co-op, HealthLink at Nathan Littauer Hospital and we will be at Trail Station Park. There are five new host sites this year. We are thrilled to be able to add to our list of literacy partners and to help promote Fulton County Positive.

The Children's Room staff also was on hand to prepare for, and clean up the "Meet the Artists" reception for our "Local Inspirations" art exhibit. If you haven't seen it yet, you have until the close of business on April 20th.

March 9 - Read Across America- Park Terrace

March 14, 21, 28 - Teen Writing and Art group

March 15 - Fulton Center

March 16 - Bright Futures- 3 classes

March 21- Jolly Readers

March 24 - Themed Story Hour

March 28 - Story Hour at Whispering Pines Pre-school, two classes

Statistics for March 2018 are as follows (figures in parentheses are comparable figures for 2017)

	2018	2017
VISITORS	6,314	(6,194)
CIRCULATION		
Adult Circulation	1,755	(2,019)
Teen Circulation	118	(117)
Juvenile Circulation	1,146	(1,153)
Audiobooks	278	(314)
eBooks	405	(333)
Music	9	(27)
Periodicals	119	(130)
Videos	1,566	(1,869)
Museum Passes	0	(0)
Subtotal	5,396	(5,962)
In-House Use		
Adult	33	(64)
Juvenile	152	(120)
Other Materials	1,303	(1,403)
Subtotal	1,488	(1,587)
Total Circulation	6,884	(7,549)
 REFERENCE QUESTIONS	 210	 (145)
 MEETINGS/PROGRAMS/OUTREACH		
30 Adult programs and meetings with 243 people		(38 Adult programs/meetings with 231 people)
16 Juvenile programs and meetings with 169 people		(13 Juvenile programs with 175 children)
3 Teen programs and meetings with 14 people		(4 Teen programs with 19 people)
 INTERLIBRARY LOAN		
Material Borrowed	699	(715)
Material Loaned	779	(787)
Total	1,478	(1,502)
 COMPUTER USAGE	 1,440	 (1,907)
 HISTORICAL ROOM		
Visitors		(9)
Books Used		
Reference Questions		

Statistics for January, February and March 2018 are as follows:

	January	February	March
VISITORS	5,765	6,026	6,314
CIRCULATION			
Adult Circulation	1,675	1,672	1,755
Teen Circulation	68	100	118
Juvenile Circulation	889	696	1,146
Audiobooks	265	206	278
eBooks	435	361	405
Music	1	3	9
Periodicals	66	59	119
Videos	1,408	1,246	1,566
Museum Passes	-	0	0
Subtotal	4,807	4,343	5,396
In-House Use			
Adult	38	8	33
Juvenile	48	40	152
Other Materials	1,231	1,127	1,303
Subtotal	1,317	1,175	1,488
Total Circulation	6,124	5,518	6,884
REFERENCE QUESTIONS	88	109	210

MEETINGS/PROGRAMS/OUTREACH

January	30 Adult programs and meetings with 162 people 14 Juvenile programs and meetings with 169 people 4 Teen programs and meetings with 21 people
February	25 Adult programs and meetings with 160 people 19 Juvenile programs and meetings with 255 people 3 Teen programs and meetings with 10 people
March	30 Adult programs and meetings with 243 people 16 Juvenile programs and meetings with 169 people 3 Teen programs and meetings with 14 people

INTERLIBRARY LOAN

Material Borrowed	722	609	699
Material Loaned	887	684	779
Total	1,609	1,293	1,478

COMPUTER USAGE	1,270*	1,341*	1440*
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HISTORICAL ROOM (in storage while in temporary location)

Visitors	0	0	-
Books Used			
Reference Questions			

* Wifi is no longer 24/7, but from 8:30am-10pm