The Gloversville Public Library provides patrons with access to computers and the Internet as part of its ongoing commitment to make information available in a variety of formats and from a variety of sources. Computers are available for use by cardholders and visitors alike. Patrons who do not have a Library card can request a guest pass to access the computers.

The Library's computers on the Main Level are available to teens (age 13+) and adults. Computer use on the Main Level will be limited to 90 minutes per day, per individual. 30-minute extensions to this limit may be provided on a case-by-case basis if no other patrons are waiting. One Main Level computer is dedicated for word processing tasks relating to education, training, or employment. The same time limits and extensions are applicable for the word processing computer.

The computers in Youth Services (Lower Level) are available to patrons ages birth-17. Ages 0-7 must be accompanied by a caregiver (age 13+) when using the computers. The computers in the Teen Room (located within Youth Services) are available for teens ages 13-17 only. Children and teens are provided with 90 minutes of computer time per day, per individual. 30-minute extensions may be provided on a case-by-case basis if no other patrons are waiting. Three of the Youth Services computers are for educational and learning games. One computer is dedicated for homework and is to be used for schoolwork or other educational purposes only (no gaming).

Parents and guardians are responsible for sites their children and teens access. The Library staff cannot and does not act *in loco parentis*. Parents and guardians are encouraged to continue to participate in their child's and/or teen's learning by helping them select appropriate materials.

Users may not modify Library hardware, delete or modify Library software nor install software on Library computers. Only the CD and USB drives may be used for accessing and saving personal files.

The Library cannot control the information available through the Internet and does not accept responsibility for its quality, accuracy, or timeliness. Library computers do not have filters. Internet users who release personal information do so at their own risk. Anything accessed or entered on the Library's computers is not secure and may be accessible to others.

The Library is a public space that is shared by patrons of all ages. The Library's computers, peripheral equipment, and other electronic and/or media devices may not be used for illegal, harmful, or damaging purposes; may not be used to access potentially offensive information or images, and must be used in compliance with this policy.

A patron's Internet privileges will be suspended or revoked if, in the opinion of the Library Director, use and/or behavior at the Internet workstations is not in accordance with this policy. Illegal acts involving the Library's Internet connection may be subject to prosecution by local, state, or federal authorities. Users will be held responsible for their actions using the Internet.

The Library also provides wireless access to anyone having a device with wireless capability. Wireless users are bound by the same usage guidelines as patrons using the Library's equipment.

Printing on the Main Level is 10¢/page for black and white pages, and 25¢/page for color. Children and teens printing in Youth Services, will receive 3 free pages per visit for homework-related printing. Any additional printing will cost 10¢/page for black and white pages, and 25¢/page for color. Patrons are responsible for the cost of pages printed, even if printed in error.

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