



## Draft Minutes of the Groversville Public Library Board of Trustees Meeting October 18, 2022

The Groversville Public Library Board of Trustees held its regular meeting on October 18, 2022. Present were President Charles “Ren” Reed, Vice President Merry Dunn-Brown, Vice President of Finance Gregory Niforos, Treasurer Michael Frank, Secretary Christian W. Rohrs, Library Director Valerie Acklin, Christine Pesses, Richard Carlson, Susan Shrader, Caren Pepper, John Mazur, and Claims Auditor John Blackmon.

Mr. Reed called the meeting to order at 6:02 PM.

Mr. Reed asked if there was any public comment. There was none.

Mr. Reed asked for a motion to accept the 2022 Annual Meeting minutes. Mr. Mazur made a motion, seconded by Mrs. Pesses. Mr. Reed asked if there was any discussion. There was none. The Board approved with a vote of “aye.”

Mr. Reed asked for a motion to accept the September meeting minutes. Mrs. Pesses made a motion, seconded by Mr. Niforos. Mr. Reed asked if there was any discussion. Mrs. Pesses asked if there was a requirement to note absences to board meetings. Ms. Dunn Brown asked for a correction on the third page regarding signage. Also, Mrs. Shrader made a correction to the Personnel Committee report. Corrections aside, the Board approved the September meeting minutes with a vote of “aye.”

Mr. Frank delivered his Treasurer’s report. Mr. Reed asked for a motion to accept the Treasurer’s report. Ms. Dunn Brown made a motion, seconded by Mrs. Pesses. Mr. Reed asked if there were any questions. Hearing none, the motion passed with a vote of “aye”

Mr. Frank distributed the warrants list. After some discussion, Mr. Reed asked for a motion to pass the October warrants. Ms. Pepper made a motion, seconded by Mrs. Shrader. Mr. Reed if there were any questions. Hearing none, the motion passed with a vote of “aye.”

Mr. Niforos delivered the Budget and Finance Committee report. After his report, the following motions were passed:

- Motion to accept Phil Beckett’s audit. Mrs. Pesses made a motion, seconded by Mrs. Shrader. Mr. Reed if there was any question regarding the motion. Hearing none, the motion passed with a vote of “aye.”
- Motion to accept the filing of the June 30, 2022 tax return. Mr. Niforos made a motion, seconded by Mr. Carlson. Mr. Reed asked if there was any question regarding the motion. Hearing none, the motion passed with a vote of “aye.”

Mr. Reed asked if there was any report on behalf of the Foundation. Mr. Frank noted there was none.

Mr. Reed delivered the Friends of the Library report on behalf of Mrs. Jean La Porta. Ms. Dunn-Brown noted that the Friends Newsletter articles are due October 28 to Mary Trainor.

Mr. Reed noted there was no President’s report.

Valerie Acklin  
Library Director

2022-2023  
Board of Trustees

Merry Dunn Brown

Richard Carlson

John Mazur

Greg Niforos

Caren Pepper

Christine Pesses

Charles Reed

Christian Rohrs

Susan Shrader

Mr. Carlson delivered the Building and Grounds report. Among the topics discussed was the atrium building leak and the estimated cost to repair it, snowplowing, and the fire alarm system. Motion to hire Jim Esper for snowplowing per occurrence per provided contract. Mrs. Pesses made the motion, seconded by Ms. Dunn Brown. Mr. Reed if there was any discussion. Hearing none, the motion passed with a vote of "aye." Upon the conclusion of the report, Mr. Reed thanked Ms. Dunn Brown for facilitating the Friends Grounds Committee.

Mrs. Pesses delivered the Local History Room report. She noted the committee is working toward scheduling a date for their first committee meeting. Ms. Acklin noted the consistent use of the Local History Room.

Ms. Dunn Brown delivered the Outreach Committee report.

Mrs. Shrader delivered the Personnel Committee report.

Mr. Reed delivered the Plan of Service ad hoc Committee report. He reminded everyone of the special meeting October 25 at 6:30 PM.

Mrs. Pesses delivered the Policy Committee Report. The following motions were made:

- Motion to accept the Tutoring Policy and Meeting Room Policies as changed. Ms. Dunn-Brown motion, seconded by Mrs. Shrader. Mr. Reed if there were any questions. Hearing none, the motion passed with a vote of "aye."
- Motion to accept the Homebound Services Policy. Mr. Niforos made a motion to accept, seconded by Mr. Carlson. Following discussion, Mr. Reed if there were any questions. Hearing none, the motion passed with seven members voting "aye," one voting "nay," and one abstention.

Ms. Pepper noted there had not been a Program Committee meeting and there was no report.

Mr. Mazur reported on behalf of the Public Relations Committee and indicated that future meeting times will be moved to later in the day.

Ms. Acklin delivered the Library Director's Report. She noted the success with programming and marketing.

Mr. Reed asked if there was any Old Business. Ms. Dunn Brown discussed offering a thank you to the Friends at their November 3 meeting.

Mr. Reed asked if there was any New Business. Ms. Acklin noted there will be wireless printing, and that the Library has an opportunity to partner with the Recovery Center to be a Narcan distribution site. Mr. Niforos made a motion to establish the Library as a Narcan distribution site, seconded by Ms. Dunn Brown. Mr. Reed asked if there were any questions. The motion was approved with eight members voting "aye," and one voting "nay."

At 7:56 PM, Mr. Reed requested a motion to go into Executive Session. Mrs. Pesses made a motion, seconded by Ms. Dunn Brown. The Board approved with a vote of "aye."

At 8:04 PM, Mr. Reed requested a motion to leave Executive Session. Mrs. Pesses made a mo-

Upon leaving Executive Session, Ms. Acklin requested a motion to hire Elizabeth Kurz Michel as Librarian I / Head of Youth Services at an annual salary of \$42,500. Mrs. Shrader made a motion, seconded by Mr. Carlson. The Board approved with a vote of "aye."

At 8:10 PM, Mr. Reed requested a motion to adjourn. Mrs. Pesses made a motion, seconded by Ms. Dunn Brown. The Board approved with a vote of "aye."

Respectfully submitted,

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Christian W. Rohrs, Secretary