



Barbara Madonna
Library Director

2010-2011
Board of Trustees

Elizabeth Batchelor

Craig Clark

Jay Ephraim

Christine Pesses

David Fisher

Robin Lair

Dorothy LaPorta

Karen S. Smith

Daniel R. Towne, Jr.

Minutes of The Groversville Public Library Board of Trustees Meeting

March 15, 2011

The Groversville Public Library Board of Trustees held a meeting on March 15, 2011 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:30 P.M.

The following trustees were present: Daniel Towne, Jr., Elizabeth Batchelor, Robin Lair, Jay Ephraim, Karen Smith, Christine Pesses, Craig Clark and Dorothy La Porta. Michael J. Frank, Financial and Recording Secretary, Barbara J. Madonna, Director of the Groversville Public Library, and Wrandy Siarkowski, 6th Ward Councilman, also attended the meeting. David Fisher was excused from the meeting.

Mrs. Pesses, President of the Board, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time. Mr. Siarkowski commented on his concern over the Library's objection to the terms of the proposed deed to be drawn transferring the Library property and the adjacent parking lot over to the Library by the City of Groversville. The Library's requirement that the property pass without restriction or reclamation by the City might be a deal breaker with the City Council. Mrs. Pesses informed him that the Library Building Committee would be meeting with a Committee from the Common Council, per the Council's request, to review and attempt to settle the differences to help move the transfer forward.

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on February 15, 2010. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Two spelling corrections were noted. Ms. Batchelor made a motion, seconded by Ms. Smith, to approve the minutes as presented with the spelling corrections noted. This motion was approved all voting aye.

In Mr. Fisher's absence, Mr. Frank reviewed the Treasurer's Report for the month of February and the fiscal year-to-date through February 28, 2011 with the Trustees. Mr. Frank commented that through the first eight months of our Budget Year we were pretty well on track with our actual numbers to budget. Mr. Frank asked if there were any questions or comments on the financials to date. Hearing none, Ms. Smith made a motion, seconded by Ms. Batchelor, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mrs. Pesses asked if there was any report from the Budget and Finance Committee. Mr. Frank informed the Trustees that the Committee had not met since the last meeting of the Trustees.

Ms. Madonna informed the Trustees that as Mrs. Pesses had pointed out above that a Committee from the Common Council requested a meeting with the Building Committee to discuss the terms of the deed transferring the Library property over to the Library. No date has been set yet for this meeting. Ms. Madonna also informed the Trustees that we had received a settlement offer regarding the basement moisture problem from Steve Smith's insurance company and that our attorney had reviewed it and felt that it was a fair offer. After some discussion, Ms. Smith made a motion, seconded by Mrs. Lair, to approve Ms. Madonna signing the settlement agreement on behalf of the Library. This was approved all voting aye.

Mr. Ephraim informed the Trustees that the Building Committee had been meeting with Paul Mays and Megan Brennan from Butler Rowland Mays Architects, LLP in regards to refining the Schematic designs to fit the actual needs, (space, etc.) of the Library in conjunction with the Master Renovation Plan. Mr. Ephraim informed the Trustees that Butler Rowland Mays was looking into the cost of Geo Thermal heating and air conditioning versus traditional methods of heating and air conditioning as part of the overall Schematic design work. Ms. Madonna gave a quick overview of the Master Renovation Plan for the benefit of Councilman Siarkowski and the new Trustees. In conjunction with these plans Mrs. Pesses discussed the need to begin thinking about the overall funding needs to continue with the Master Renovation Plan project and the need to have a Hazmat study done as part of the overall process. Mrs. Pesses also mentioned that the Library would probably need to hire a Fundraising Coordinator at some point in the future to manage a Capital Campaign.

Ms. Madonna informed the Trustees that we were still waiting to hear when the State would be releasing the Construction Fund Grant money but it is not expected until late Spring or early Summer.

Mrs. Pesses informed the Trustees that there was no report from the AD HOC Policy Committee.

58 East Fulton Street, Groversville, New York 12078
Mrs. Pesses informed the Trustees that it was time for the Annual Director's evaluation to be done. Mrs. Lair will send out copies of the evaluation questionnaire to the Trustees and also send copies to the Library for the staff to complete.
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Mr. Towne gave a report on the meetings of the Promotion Committee with Ms. Prokopiak. The Committee has been discussing various ideas on how to promote the programs scheduled at the Library over the next few months. The Committee's ideas include the newspaper, statistical information regarding patrons using the Library, books lent and research information usage, using the Sandwich Boards and Facebook. Ms. Madonna also reported that the Facebook Programs and the Poem Telling Program were well received this past month. Also the concert on Monday evening was well attended with approximately 65-70 people attending. After the Concert a hat was passed asking for any donations that people wanted to give in support of the Library and its programs. Ms. Batchelor suggested highlighting the Library's proactive response to the public's request for additional services such as more hours and programming as part of a campaign to support the 2011 tax levy increase proposition.

Ms. Madonna informed the Trustees that MVLS would be sponsoring NYSCA book discussions in May and June this year. Ms. Madonna also informed the Trustees that she had been working with Megan Brennan from Butler Rowland Mays on furniture considerations to be funded with Friends Celebration money raised this year. The Children's Room will be done first followed by furniture for the Reading Room with the goal of getting the Reading Room back to a more comfortable and quiet room to sit in and read.

Mrs. Pesses informed the Trustees that Lobby Day was well attended and that the focus of the Library people attending was to convince the legislators that Library Systems could not afford any more cuts in the State funding for libraries.

Ms. Batchelor informed the Trustees that the Friend's Celebration plans for this year were all set.

Mr. Frank informed the Trustees that the Foundation had not met since the last meeting of the Trustees but that a meeting was being planned for late April or early May.

Mr. Ephraim informed the Trustees that the Books are Magic contest was up and running and that lots of excitement was evident in the Gloversville Enlarged School District. The program began today March 15th with a special workshop to be held on the 21st. The contest will run through the 27th of April when the entries will be due in to the Library. The children will be asked to create something based on one of the books in the Mural on the wall of the Mohawk Harvest Cooperative Market Building on North Main Street in Gloversville. The groups will be split up into K-5, Middle School and High School. An awards program has been set for May 9th at 6:00 PM with cash prizes to be awarded to the three winners.

Mrs. Pesses asked if there was any new business to discuss. Nothing was brought up at this time.

The next regular meeting will be held on April 19, 2011 at 6:30 P.M.

Ms. Smith made a motion, seconded by Ms. Batchelor to adjourn the meeting at 8:10 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary